

ORIENTATION HANDOUT

GRADE I - V

Dear Parent,

'Coming together is a beginning; keeping together is progress and working together is success.'

Congratulations for choosing MBS International School for your child! MBS firmly believes that the foundation of any successful school rests on the collaborative efforts of the parent and the school community.

Our exquisite & exuberant ambience at MBS provides unmatched quality of learning.

To have the smooth sailing of this journey of learning here are a **few important guidelines for parents.**

WELL-TIMED MBSIANS

1. The new session will begin from Thursday, April 3, 2025.
2. The school timings are 8:15 a.m. to 2:00 p.m. and every Saturday will be a holiday for students.
3. The school gates will be closed by 8:15 a.m. sharp. Disciplinary action will be taken against regular late comers.

CONNECTING PARENT AND SCHOOL MAKES US A GREAT COMMUNITY OF LEARNERS - PTM

1. It is compulsory for the parents to attend the PTM to assess their child's progress and performance. On the day of PTM, parents should adhere to the timings allotted. The student must accompany parent in school uniform only.
2. Parents can also meet teachers on first and third Saturday with prior appointment through school website only.

ALMANAC

1. Parents must ensure that their ward brings the Almanac to school daily.
2. Parents must read the contents of Almanac to get acquainted with the school's functioning and also explain the same to their wards.
3. Parents should communicate with the teachers to convey any information regarding their ward and vice-versa through the Almanac.
4. Almanac should be checked by parents every day for any note/circular/instruction and must be acknowledged by affixing their signature.
5. The student's personal record should be correctly and completely filled in the duplicate form. It is essential for parents to enter their signature in the aforesaid form.

SMART MBSIANS

1. Parents should ensure strict adherence to the prescribed uniform and personal hygiene of their ward. It is compulsory for the students to wear Identity Card every day.
2. House uniform is to be worn on the day of games period.

ALL ROUND DEVELOPMENT

MBS has always encouraged its students to participate in different activities & competitions. We keep organizing & participating in plethora of activities, Inter-school, Intra-school and many more events. Encourage and motivate your ward for maximum participation.

TRANSPORT

1. The students availing school transport should reach the respective bus stop five

minutes earlier than the stipulated time.

2. For any concern regarding transport parents should approach school authorities rather than approaching the driver/helper/student/teacher in charge.
3. Our buses have mobile connectivity and numbers can be taken from the Transport In charge.
4. The child will be handed over to an authorized person only, whose photograph is printed on the I-Card failing to which the child shall be brought back to school.
5. Parents who make private transport arrangements for their ward by hiring van/rickshaw, will be completely responsible to ensure that proper Police Verification of driver is done, self-attested photocopies of documents like copy of driver's license, RC of the vehicle and police verification of the driver are submitted with the school and other safety measures have been taken to avoid any untoward incident.

GENERAL GUIDELINES

1. The newly admitted students should wear temporary Identity Card given by the school, till they get their permanent I-Cards.
2. All belongings of the child like bag, lunch box, water bottle etc. should be labelled with child's name, class and section with permanent marker.
3. Please visit the Parent Portal on the school website for regular updates.
4. Short leave or half day leave during working hours is not permitted.
5. Parents must register a permanent mobile phone number with the school on which SMS and other alerts may be sent. In case of change, the parent must notify the changed number in writing within 3 days.
6. Children will strictly not be handed over to any unauthorized person. In case anyone other than the authorized person/van driver is sent to pick child, the parent must immediately notify the school authorities, telephonically/by an e-mail, through Registered Phone Numbers/E-Mail Id only or a letter duly signed by parent, detailing his verification with Parent ID card.
7. It is not permissible for students to come in casuals on their birthday. Parents must ensure that they do not send more than one packet of toffees to celebrate their ward's birthday. Apart from this, anything else sent will not be accepted.
8. Encourage active learning and inculcate reading habits in your child.
9. Parents are requested to refrain from sending lunchbox/notebooks/activity

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material of their wards during school hours once the child has entered the school.

10. Encourage your ward to take a balanced interest in studies, co-curricular activities and sports.
11. Criticism of a teacher in presence of a child must be scrupulously avoided as it causes students to lose respect for their teachers.

ECO-FRIENDLY APPROACH

MBS is a plastic free zone; all parents are requested not to send any articles in plastic bags.

We suggest you to spent some quality time with your child every day. This would make them feel important, strengthen the parent-child bond and most importantly keep them organized and meticulous.

At the end, we propose to raise your child as an all-rounder for which we require your co-operation and support.

Warm Regards
Principal

Go Green! Go paperless and save the Environment!
Circulars / News & Events / Planners can be accessed through School Website.

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